



*Executive Committee 3<sup>rd</sup> May 2007*

## Decisions from Strategy and Planning Meeting in Toronto, April 2007

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### 1 Participation

#### 1.1 Clarification on who are participants and enhance their participation

##### **Proposal**

Organisations wishing to participate should within 90 days:

- a) Confirm agreed text to the Secretariat, affirming willingness to make use of the Framework in their deliberations, decision, and actions.
- b) Sign up to at least one Working Group, and WG membership will be made public.
- c) Signify their participation on their main website, with links to Forum site and downloadable PDF of Framework

##### **Decision**

Need to do more work over the next three months to determine what the criteria should be for participation to ensure there is clarity but the bar is not to high to be inclusive in the Forum's work.

##### **Action**

- a) Secretariat to create a Participation Matrix providing an overview of existing participants and where they are active
- b) Secretariat to initiate dialogue within the Forum to arrive at a proposal for discussion at ExCo on July 27th

#### 1.2 Status of Donors in the Forum

##### **Proposal**

Donors that are public agencies can participate, as they are covered by the Collaborative Framework under importing governments, Other donors, such as private foundations, cannot be participants.

##### **Decision**

Agreed public donors can be participants in the Forum. However, how this is framed needs to be decided once what participation in the Forum is decided.



## **Action**

Secretariat to bring back to Ex-Co when decision on what participation in the Forum is agreed.

### **1.3 Status of Consultants in Forum**

## **Proposal**

Consultants cannot be Forum participants, even if they are involved in country-level or other related work, unless:

- a) Their main activity/legal form places them firmly in an acceptable institutional category within the Collaborative Framework
- b) Existing participant/s make a request to ExCo to enable a specific consultancy to represent them

## **Decision**

Agreement to proposal above.

## **Action**

Secretariat to add this to description of participation to be put on website once what participation in the Forum means.

### **1.4 Participation of Researchers in Forum**

## **Proposal**

This issue was raised from the floor during the above discussions without a clear proposal.

## **Decision**

To be discussed at a later stage when appropriate.

## **Action**

Secretariat to keep a watching brief and bring to the Ex-Co when appropriate.

## **2. Complaints**

## **Proposal**

Forum to encourage solutions built closest to incident, industrial relations, national law, international agreements, etc. If participant is indicted through one of these processes, question of their continued participation should come to ExCo for review.

## **Decision**

The Forum does not have the expertise, processes or finances to be involved in complaints. The Forum should respond to any complaint brought to it in a broad manner. Once it is clear what being a participant in the Forum implies, Ex-Co could deal with a participant who may be indicted in the processes taken at a national and/or international level.

## **Action**

Ex-Co to agree a process on how to deal with a participant who maybe indicted once agreements of participation is clear.



## 3. Impact Assessment

### **Proposal**

The Ex-Co proposed to undertake an impact assessment over the next six months to draw out what success looks like for the Forum which should address both direct and indirect impact. The assessment to be used to determine where the Forum should put energy in the future.

### **Decision**

It was agreed that this is a necessary piece of work for the Forum to enable the pathways where the Forum influences change more clearly and to determine how the Forum moves forward. An advisory group to be established with the following people interested in participating: Patterson Brown - USAID, Judy Gearheart - SAI, Marie David - Wal-Mart Inc, Isabel Tamarit Berlin - Intermon Oxfam, Fazlul Hoque - BKMEA, Faisal Samad - BGMEA

### **Action**

- a) Secretariat to draft a terms of reference
- b) Secretariat to check if others want to join the advisory group and arrange a teleconference

## 4. Purchasing Practices

### **Proposal**

This issue was raised from the floor during the above discussions without a clear proposal.

### **Decision**

It was agreed to organise a half day discussion on best practice in purchasing practices at the next convening in September in London on purchasing practices. A planning group to organise the discussion with following volunteers: Ayesha Khan - BSR, Niaz Alam - ETI, Eileen Kaufman - SAI, Laura Carter - ITGLWF.

### **Action**

Secretariat to check if others want to join the planning group and arrange a teleconference.

## 5. Knowledge Management

### **Proposal**

The issue of data and knowledge sharing in the Forum was raised especially in relation to what is happening on the trading environment .

### **Decision**

To ask if ICTSD could provide a tailor made regular update on trade data for the Forum.

### **Action**

Secretariat to discuss with ICTSD.



## 6. When and how the Forum exits a country

### **Proposal**

Subsequent to the report from the Bangladesh group the issue of when and how the Forum exits a country was raised.

### **Decision**

The Forum needs to clarify how it exits a country. It is clear that this would need to be done once there is agreement of what success looks like for the Forum plus this would need to be done with agreement with local stakeholders.

### **Action**

- a) The impact assessment should illustrate what success looks like for the Forum
- b) The issue of exit should be discussed by the Ex-Co at its face to face meeting in late August to enable a proposal on exit strategy to be tabled at the Strategy and Planning meeting in September

## 7. Romania Scoping Visit, May 25<sup>th</sup> 2007

### **Proposal**

The issue of MFAF engagement in Romania was raised in the meeting in light of the trade data presented at the public forum the previous day

### **Decision**

The Forum to decide after the scoping visit at the end of May whether to engage in the country.

### **Action**

- a) Those of the scoping visit to be aware of the current trade data and make a proposal to the June 27<sup>th</sup> Ex-Co on whether to engage in Romania or not
- b) Ex-Co to discuss on June 27<sup>th</sup> 07

## 8. Draft Guidelines for Managing Responsible Transition

### **Proposal**

Issues were raised in the discussion of the Guidelines.

### **Decision**

The document needed to be redrafted based on comments, in particular, to ensure they are firmly rooted in the Collaborative Framework.

### **Action**

Working Group to redraft and send out for broad consultation within the Forum as outlined on the front page of the document tabled in Toronto.